

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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25th September 2026

Dear Councillors

You are summoned to the Parish Council Meeting of Briningham Parish Council on Monday 5th October 2026, 7pm at Briningham Village Hall.

Kerry Harris
Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meeting held on Monday 20th July
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open forum for Public Participation
 - (i) Questions and comments from residents and members of the public.
 - (ii) To receive reports from the NCC and NNDC Cllr Andrew Brown.
6. Financial and Governance Matters
 - i. To Approve the cashbook, Receipts and Payments since the last meeting and note spending against budget.
 - ii. To Appoint the Internal Auditor for 2026-27
 - iii. To note the Local Government pay award of 3.3% backdated to April 2026
 - iv. To Approve £10.40: 20% contribution to Clerk's Training for the 2027 elections
 - v. To Approve the following policies:
Allotment, FOI Publication Scheme, Data Protection
7. To receive an update on Devolution and the Re-organisation of Local Government
8. To consider and Approve any action to request NNDC for a Community Governance Review to increase the number of Parish Councillors from 5 to 7
9. To receive an update on Allotment matters and Approve any action
 - i. To receive an update on the installation of gates for the Memorial Field (deferred in May to a future meeting) and Approve any action.
 - ii. To consider a resident's comments for future uses of the Memorial Field.
 - iii. To Review and Approve Allotment Rents for the Year starting November 2027
 - iv. To Review and Approve General Rules relating to Allotment Tenancy for the Year starting November 2026
10. To receive an update on Highways matters and Approve any action
 - i. To receive an update from NCC Highways re the erection of notification signs in the village
 - ii. To consider and Approve any action to apply for funds via the Parish Partnership for 2027
11. To receive an update on Planning matters and Approve any action
12. To Approve any action on empty properties in the village
13. To note any Correspondence since the last meeting
14. To set the date for future meetings
15. Any other business – for information and future agenda
16. To close the meeting

Attachments: minutes (20th July), Cashbook & Payment List, Allotment General Rules, Policies: Allotment, FOI Publication Scheme