

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
89 The Street, Barney, Norfolk
Tel 01328 822583 Email clerk@brininghamparish.gov.uk

28th April 2026

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Briningham Parish Council on Monday 11th May 2026 following the Annual Parish Meeting, 7pm at Briningham Village Hall.

Kerry Harris Parish Clerk

Agenda

1. To elect a Chair for 2026-27 and sign the Declaration of Acceptance of Office
2. To elect a Vice Chair for 2026-27 and to sign the Declaration of Acceptance of Office
3. Welcome and to consider apologies and reasons for absence
4. To receive declarations of interest and request for dispensations in any of the agenda items
5. To approve Minutes of the Parish Council Meeting held on Monday 9th March
6. Matters arising on the Minutes (for information only), not included on the agenda
7. Open forum for Public Participation
 - (i) Questions and comments from residents and members of the public.
 - (ii) To receive reports from the NCC Cllr and NNDC Cllr Brown.
8. Financial and Governance Matters
 - i. To Approve the Internal Audit undertaken for y/e 31st March 2026
 - ii. To Approve the signing of the Exemption Certificate for 2025/26
 - iii. To Approve the Governance Statement for 2025/26 (AGAR Form 2)
 - iv. To Approve the Accounting Statement for 2025/26 (AGAR Form 2)
 - v. To note the dates of the Notice of Public Rights [Mon 15 June – Fri 24 July]
 - vi. To appoint an Internal Control Councillor
 - vii. To Approve the cashbook, Receipts and Payments since the last meeting
 - viii. To Approve the Insurance for 2026 - 27
 - ix. To Approve the following policies:
Equality
9. To receive an update on Devolution and the Re-organisation of Local Government
10. To receive an update on Allotment matters and Approve any action
 - i. To consider the installation of gates for the Memorial Field (deferred in September to a future meeting) and Approve any action.
 - ii. To consider and Approve a purpose-built Noticeboard for the Memorial Field
11. To receive an update on Highways matters and Approve any action
 - i. To receive an update from NCC Highways re the erection of notification signs in the village
12. To receive an update on Planning matters and Approve any action
13. To consider and Approve the publication of a PC Newsletter for the Parish – length, regularity and delivery.
14. To note any Correspondence since the last meeting
15. To confirm 20th July as the next meeting and to set the date for future meetings
16. Any other business – for information and future agenda
17. To close the meeting

Attachments: minutes (9th March), Internal Audit report, Accounts AGAR form 2, Cashbook, Equality Policy,