

# BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris  
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2<sup>nd</sup> March 2026

Dear Councillors

You are summoned to the Parish Council Meeting of Briningham Parish Council on Monday 9<sup>th</sup> March 2026 at 7pm at Briningham Village Hall

*Kerry Harris*, Parish Clerk

## Members of the public are welcome to attend

### Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> December 2025
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open forum for Public Participation
  - (i) Questions and comments from residents and members of the public.
  - (ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
6. Financial and Governance Matters
  - i. To Approve the Cashbook, Receipts & Payments since the last meeting and note Spending against Budget  
To review and Approve the following policies: Data Protection for Councillors, Information Audit, Risk Management, Co-option
  - ii. To Approve a contribution towards Training costs for the Clerk to attend the following courses: £11.00 to be paid to Thursford PC (Internal Audit course) & £11.20 to be paid to Gunthorpe with Bale PC (NPTS Spring Seminar) plus 20% contribution towards mileage for each course – held in venues in Costessy
7. To receive an update on the new website and Clerk's email address
8. To receive an update on Allotment matters and Approve any action
  - i. To consider new allotment applications
  - ii. To Approve any action on dog walking on the Memorial Field
9. To receive an update on Highways matters and Approve any action
  - i. To consider any action regarding gritting of roads in Briningham
  - ii. To consider any action regarding additional road signs in the Parish
10. To receive an update on Planning matters and Approve any action
11. To note any Correspondence since the last meeting
12. To note dates for future meetings – Mondays 9<sup>th</sup> March, 11<sup>th</sup> May, 20<sup>th</sup> July & the date of the Annual Parish Meeting – 11<sup>th</sup> May (before the Annual Parish Council Meeting)
13. Any other business – for information and future agenda
14. To close the meeting

Attachments: minutes (1<sup>st</sup> December), Cashbook & Payments List, Policies: Data Protection for Councillors, Information Audit, Risk Management, Co-option