

BRININGHAM PARISH COUNCIL

email: brininghamclerk@gmail.com

2nd January 2024

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Monday 8th January 2024 at 7.00pm at Briningham Village Hall

Kerry Harris
Locum Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meeting held on Monday 9th October
4. Matters arising on the Minutes (for information only), not included on the agenda
5. (i) Open forum for Public Participation. As per our Standing Orders 15 minutes will be allowed for members of the public to raise questions or concerns.
(ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
6. Financial and Governance Matters
 - (i) To receive an update on the Barclays Bank Account.
 - (ii) To Approve the cashbook, Receipts and Payments since the last meeting
 - (iii) To Approve the Budget and Precept for 2024 - 25
 - (iv) To Approve the following Policies
Risk Management, Lone Worker, Reserves,
 - (v) To Approve the Asset Register
 - (vi) To Approve the appointment of the Internal Auditor for the 2023 – 24 Financial Year.
7. To receive an update on a request to NNDC for a Community Governance Review to increase the number of Parish Councillors from 5 to 7
8. To receive an update and Approve any action on Highways matters
9. To receive an update on Planning matters and Approve any action
10. To receive a report on the Allotments Open Meeting
11. To consider what the Parish Council can do to conserve and enhance biodiversity in the Parish and to Approve an initial Action Plan
12. To receive an update on the return of the milestone and Approve any action
13. To receive an update on the appointment of a permanent Clerk
14. To note any Correspondence since the last meeting
15. To note Freedom of Information Requests received in 2023
16. To set dates for future meetings
17. Any other business – for information and future agenda
18. To close the meeting

Attachments: minutes (9th October), Cashbook, Asset Register, Budget papers, Policies: Risk Management, Lone worker, Reserves, Biodiversity & Action Plan