

# BRININGHAM PARISH COUNCIL

email: [brininghamclerk@gmail.com](mailto:brininghamclerk@gmail.com)

17<sup>th</sup> May 2023

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Thursday 25<sup>th</sup> May 2023 at 7.30pm

Kerry Harris  
Locum Parish Clerk

## Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of Interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meeting held on Tuesday 16<sup>th</sup> May 2023
4. Matters arising on the Minutes (for information only), not included on the agenda
5.
  1. Open forum for Public Participation. As per our Standing Orders 15 minutes will be allowed for members of the public to raise questions or concerns.
  2. To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown, if attending.
6. Financial and Governance Matters
  1. To receive an update on the situation regarding the 2022 – 23 Accounts and to consider requesting an extension from PKF for the submission of the Accounting information.
  2. To agree signatories for the Parish Council bank account with Barclays
  3. To consider moving the money in the NS&I and agree any action
  4. To approve the payments and receipts since the last meeting
  5. To resolve that all rental receipts may be used to cover expenses incurred in the coming financial year
7.
  1. To update on the appointment of a new Clerk
  2. To receive an update on the return of the milestone
  3. To discuss mains drains feasibility
  4. To discuss a new Parish Council notice board
  5. To discuss the sharing of a Sam 2 camera
  6. To discuss entry gates to Briningham
  7. To discuss and resolve upon the bench in Church Lane
  8. To discuss and resolve upon the clothing bank
  9. To discuss the defibrillator
  10. To discuss what action to take over the vandalised speed limit signs
  11. To discuss a regular contribution to Briston and Community News

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- 8.** To note any Correspondence
- 9.** To set dates for future meetings
- 10.** Any other business – for information and future agenda
- 11.** To close the meeting