

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
89 The Street, Barney, Norfolk
Tel 01328 822583 Email brininghamclerk@gmail.com

2nd May 2024

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Monday 13th May 2024 at 7.30pm at Briningham Village Hall

Kerry Harris Parish Clerk

Agenda

1. To elect a Chair for 2024-25 and sign the Declaration of Acceptance of Office
2. To elect a Vice Chair for 2024-25 and to sign the Declaration of Acceptance of Office
3. Welcome and to consider apologies and reasons for absence
4. To receive declarations of interest and request for dispensations in any of the agenda items
5. To approve Minutes of the Parish Council Meeting held on Monday 8th January
6. Matters arising on the Minutes (for information only), not included on the agenda
7. (i) Open forum for Public Participation. As per our Standing Orders 15 minutes will be allowed for members of the public to raise questions or concerns.
(ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
8. Financial and Governance Matters
 - i. To Agree the Internal Audit undertaken for y/e 31st March 2024
 - ii. To Agree the signing of the Exemption Certificate for 2023/24
 - iii. To Agree the Governance Statement for 2023/24 (AGAR Form 2)
 - iv. To Agree the Accounting Statement for 2023/24 (AGAR Form 2)
 - v. To Approve the cashbook, Receipts and Payments since the last meeting
 - vi. To receive an update on banking
 - vii. To Adopt the General Power of Competence
 - viii. To Approve Insurance
 - ix. To Approve the following information sheet
A Guide for the public attending and speaking at meetings
 - x. Approve payment of £25.50 as 20% contribution to the Clerk attending online "Risk" training session and travel to and cost of the NPTS Spring Seminar
9. To receive an update on Allotment matters
 - i. To Approve the cost of a survey for the Parish allotments at a cost of £650
10. To receive an update and Approve any action on Highways matters
 - i. To consider any action on the speed limit within the Parish boundaries
11. To receive an update on Planning matters and Approve any action
12. To Approve the request for a Detectorist to use a metal detector on Parish owned land
13. To receive an update on biodiversity in the Parish and to Approve any action
14. To receive an update on the milestone and Approve any action
15. To note any Correspondence since the last meeting
16. To set dates for future meetings
17. Any other business – for information and future agenda
18. To close the meeting

Attachments: minutes (8th January), Cashbook, AGAR form 2, Internal Audit, Information Sheet – A guide to the public