

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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23rd January 2025

Dear Councillors

You are summoned to the Parish Council meeting of Briningham Parish Council on Thursday 30th January 2025 at 7.00pm at Briningham Village Hall

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To Approve Minutes of the Parish Council Meeting held on Monday 4th November 2024
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open Forum for Public Participation
 - i. Questions and comments from residents and members of the public
 - ii. To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
6. Financial and Governance Matters
 - i. To Approve the cashbook, Receipts and Payments since the last meeting
 - ii. To receive an update on proposals to digitise Parish Council meetings and operations
 - iii. To review and Approve the following policies: Reserves, Risk Management, Freedom of Information – Guidance,
 - iv. To Approve the Budget and Precept for the 2025 – 26 Financial Year
 - v. To Approve £15.70 = 20% Training fees for the Clerk to attend the NPTS Spring Seminar
7. To note vandalism over the New Year period
8. To receive an update and Approve any action on Highways matters
9. To receive an update on Planning matters and Approve any action
10. To receive an update on Allotment matters and to Approve any action
 - i. To consider and Approve any action on renting unused Allotments to non-residents
 - ii. To Approve the erection of an Information Notice for the Memorial Field Allotment Area
 - iii. To consider and Approve any action on security and access onto the Memorial Field Allotment
11. To receive an update on biodiversity in the Parish and to Approve any action
12. To note any Correspondence since the last meeting
13. To set dates for future meetings
14. Any other business – for information and future agenda
15. To close the meeting

Attachments: Minutes (4th November), Cashbook, Budget report and spreadsheet, Policies: Reserves, Risk Management, Freedom of Information - Guidance