

# BRININGHAM PARISH COUNCIL

email: brininghamclerk@gmail.com

2<sup>nd</sup> October 2023

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Monday 9<sup>th</sup> October 2023 at 7.00pm at Briningham Village Hall

*Kerry Harris*  
Locum Parish Clerk

## Agenda

1. Welcome and to consider apologies and reasons for absence
2. To Co-opt a new Councillor onto the Parish Council
3. To receive declarations of interest and request for dispensations in any of the agenda items
4. To approve Minutes of the Parish Council Meetings held on Monday 17<sup>th</sup> July
5. Matters arising on the Minutes (for information only), not included on the agenda
6. (i) Open forum for Public Participation. As per our Standing Orders 15 minutes will be allowed for members of the public to raise questions or concerns.  
(ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
7. Financial and Governance Matters
  - (i) To receive an update on the Barclays Bank Account.
  - (ii) To receive an update on the NS&I Bank Account and potential alternatives
  - (iii) To Approve the cashbook, Receipts and Payments since the last meeting
  - (iv) To Approve the following Policies  
Risk Management, Asset Register, Co-option Policy, Allotment policy
  - (v) To receive an update on a request to NNDC for a Community Governance Review to increase the number of Parish Councillors from 5 to 7.
8. To receive an update and Approve any action on Highways matters
9. To Approve any action regarding Planting around the Millenium Oak
10. To receive an update on Planning matters and Approve any action
11. To Approve the updated Allotments Tenancy Agreement
12. To Review and Approve Rents for 2024 for Allotment and Amenity land
13. To consider a report of a meeting with NPTS on Allotments and Approve any action
14. To receive an update on the return of the milestone
15. To receive an update on the clothing bank
16. To receive an update on the appointment of a new Clerk
17. To note any Correspondence since the last meeting
18. To set dates for future meetings
19. Any other business – for information and future agenda
20. To close the meeting

Attachments: minutes (17<sup>th</sup> July), Cashbook, Policies: Risk Management, Asset Register, Co-option Policy, Allotment Policy and tenancy Agreement, NPTS Allotment report