

BRININGHAM PARISH COUNCIL

email: brininghamclerk@gmail.com

10th July 2023

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Monday 17th July 2023 at 7.00pm

Kerry Harris
Locum Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meetings held on Tuesday 25th May and 20th June
4. Matters arising on the Minutes (for information only), not included on the agenda
5.
 1. Open forum for Public Participation. As per our Standing Orders 15 minutes will be allowed for members of the public to raise questions or concerns.
 2. To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown, if attending.
6. Financial and Governance Matters
 1. To receive an update on the Barclays Bank Account.
 2. To receive an update on the NS&I Bank Account and potential alternatives
 3. To Approve the cashbook, Receipts and Payments since the last meeting
 4. To Approve the following Policies
Standing Orders, Financial Regulations, FOI Publication Scheme and Guidance, GDPR and Privacy Statement
 5. To Approve the removal of the following documents from the Website
BHIB Insurance (Exp 31.05.23), Insurance (Exp 31.05.22), Notice to co-opt (4.04.22), Notice of Vacancy (24.02.22), Risk Management (Feb 22), Code of Conduct, Risk Management policy, Annual Review of Internal Control
 6. To Approve a request to NNDC for a Community Governance Review to increase the number of Parish Councillors from 5 to 7.
7. To receive an update on the return of the milestone
8. To receive an update on a new Parish Council notice board
9. To receive an update on the clothing bank
10. To receive an update on the vandalised speed limit signs
11. To receive an update on the appointment of a new Clerk
12. To note any Correspondence
13. To set dates for future meetings
14. Any other business – for information and future agenda
15. To close the meeting

Attachments: minutes (25th May, 20th June), Cashbook, Policies: SO, FR, FOI, GDPR, Privacy Statement