

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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8th July 2024

Dear Councillors

You are summoned to a meeting of Briningham Parish Council on Monday 15th July 2024 at 7.00pm at Briningham Village Hall

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To Approve Minutes of the Annual Parish Council Meeting held on Monday 13th May
4. Matters arising on the Minutes (for information only), not included on the agenda
5. To review the minutes of the Annual Parish Meeting
6. (i) Open forum for Public Participation for members of the public to raise questions or concerns.
(ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
7. Financial and Governance Matters
 - i. To Approve the cashbook, Receipts and Payments since the last meeting
 - ii. To consider the monies held as capital funding by the Council and Approve any action
 - iii. To consider and Approve the following policies:
Grant Policy, Biodiversity Policy, Allotment Policy
 - iv. To review the Civility and Respect Project – discussed at the Parish Council meeting held on 27th March 2023 (minute 2023/26) and Approve any action
 - v. To Approve Briningham Parish Council becoming a member of the National Allotment Society at a cost of £55 + VAT
 - vi. To consider and Approve any action on Training for Councillors
8. To receive an update on Allotment matters and Approve any action
 - i. To Review and Approve Allotment Rents for the Year starting November 2025
 - ii. To Review and Approve General Rules relating to Allotment Tenancy for the Year starting November 2024
9. To receive an update and Approve any action on Highways matters
 - i. To consider the speed limits within the Parish boundaries and to Approve any action
10. To receive an update on Planning matters and Approve any action
11. To receive an update on the S101A mains drainage with Anglia Water
12. To receive an update on biodiversity in the Parish and to Approve any action
13. To consider the introduction of a Resident's email list
14. To note any Correspondence since the last meeting
15. To set dates for future meetings
16. Any other business – for information and future agenda
17. To close the meeting

Attachments: Minutes (13th May), Minutes: Annual Parish Meeting, Cashbook, policies Grant Policy, Biodiversity Policy, Allotment Policy, Allotment Rules & Regulations, Civility & Respect Agreement