

BRININGHAM PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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24th November 2025

Dear Councillors

You are summoned to the Parish Council Meeting of Briningham Parish Council on Monday 1st December 2025 at 7pm at Briningham Village Hall

Kerry Harris, Parish Clerk

Members of the public are welcome to attend

Agenda

1. Welcome and to consider apologies and reasons for absence
2. To receive declarations of interest and request for dispensations in any of the agenda items
3. To approve Minutes of the Parish Council Meeting held on Monday 1st September
4. Matters arising on the Minutes (for information only), not included on the agenda
5. Open forum for Public Participation
 - (i) Questions and comments from residents and members of the public.
 - (ii) To receive reports from NCC Cllr Aquarone and NNDC Cllr Brown.
6. Financial and Governance Matters
 - i. To Approve the Cashbook, Receipts & Payments since the last meeting and note Spending against Budget
 - ii. To Approve the Budget and Precept for the 2026 – 27 Financial Year
 - iii. To Approve the following policies
Internal Control & nominate an Internal Control Cllr, Data Protection
 - iv. To Approve £7.20 as a contribution towards Training costs for the Clerk (Online Course by NPTS - Assertion 10: Digital and Data compliance. Total cost.- £36 + VAT. NPTS now add VAT to their invoices so the cost will be paid by Thursford PC and 20% of net cost reclaimed from each of the other Councils the Clerk works with)
7. To receive an update on the new website and Clerk's email address
8. To receive an update on Devolution and the Re-organisation of Local Government
9. To receive an update on Allotment matters and Approve any action
 - i. To consider the application for a tenancy lasting 3 years for the Recreation Field and to Approve the annual rent to be charged for a 3-year tenancy.
 - ii. To receive an update on the installation of an Information Board for the Memorial Field
10. To receive an update on Highways matters and Approve any action
11. To receive an update on Planning matters and Approve any action
 - i. NP/25/2539 Notification of proposed erection of building for agricultural use – general purpose building - Location: Land Off , Melton Road, Briningham,
 - ii. PF/25/2526 Formation of vehicular access to Brinton Road, Bramble Cottage, Brinton Road,
12. To receive an update on drainage works in the Parish by Anglian Water
13. To note any Correspondence since the last meeting
14. To note dates for future meetings – Mondays 9th March, 11th May, 20th July & the date of the Annual Parish Meeting (between 1st March and 1st June)
15. Any other business – for information and future agenda
16. To close the meeting

Attachments: minutes (1st September), Cashbook & Payments List Budget papers, Policies: Internal Control, Data Protection